

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

Thursday, September 25, 2014 @ 7 PM  
Conference Room – C117

Meeting called to order at 7:00 pm by President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President  
Marcus Dean, Vice-President  
Paul Cronk, District Clerk  
Faith Roeske  
Sara Hatch

**ADMINISTRATION PRESENT:**

Ravo Root, Superintendent  
Mike Dodge, High School Principal  
Wendy Butler, PreK – 4 Principal/Curriculum Director  
Thomas Ricketts, Business Manager

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

High School Music Director Mrs. Adrene Reding was present with students Michael Cole and Mary Kate Douglas. Michael and Mary Kate talked about the process of being selected to the 2014 All National Honor Mixed Choir Ensemble Conference which will be held October 26-29 in Nashville, TN with the final performance being held at the Grand Ole Opry. The cost of flights to the conference for the students will be paid for by the extra activities Music Club student account. The District will cover the costs for Mrs. Reding to accompany them.

Students are selected through an intensive selection process and if chosen receive the honor to prepare a special performance of music with students throughout America. This is the highest honor a high school music student can achieve. Congratulations to both students for this great accomplishment.

**3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports

- Principal Mike Dodge announced that students Katherine Stevick, Susanna Rohe, and Linnea Lacelle-Peterson have been named as Commended Students in the 2015 National Merit Scholarship Program. Although they will not continue in the 2015 competition for National Merit Scholarship awards, Commended Students placed among the top five percent of more than 1.5 million students who entered the 2015 competition by taking the 2013 Preliminary SAT/National Merit Scholarship Qualifying Test. Congratulations to these students for this outstanding academic achievement.
- Mr. Dodge reported that District Psychologist Deb Woltag has been spending time in classrooms speaking to the topic of bullying and strategies to reduce it.
- Principal Wendy Butler reported that teachers and staff have been regularly handing out good behavior slips to students they have observed displaying instances of exceptional behavior. Door prizes will be drawn on September 30.
- The first issue of the new "FCS Pre K-4 News" letter was sent home for parents. This news letter is specific to PreK-4 students with event announcements, and information on different activities coming up.
- This week is also spirit week so many students are dressing according to each day's theme with the homecoming dance on Friday night and many athletic competitions on Saturday.

## 3.2 Work Session –

- Capital Project Update. Approval was received from NY State Education Department for the emergency roof repair for next spring. Also discussed was the timing for the asbestos removal. Currently, the goal is to have this work completed during the summer of 2015. Cafeteria renovations were discussed with seating options being reviewed.
- The new Board of Education member handbook is finished and was reviewed. It will serve as a tool during meetings and at home for Board members to quickly reference basic processes and policies.

## 3.3 Superintendent's Report

- Student Driver's Education will begin on September 27 for up to 16 students. Teacher Tricia Ellsworth is training to be certified as a driver's education instructor this year and has stated her willingness to offer it during summer break next year.
- Fillmore Central received a WNY STEM Certificate of Recognition for their participation in STEM classroom training. Teachers have offered great feedback on the training they have received and continue to be excited about providing this new and exciting curriculum.
- Supt. Root will be attending the NY State Superintendent's Fall Leadership Conference in Saratoga Springs on the topic, Leading Transformative Education: Blended Learning with the Common Core. He will report on this conference during the October meeting.
- Kelly Griffith, a Penn State University student is doing her dissertation study and is asking if she can conduct interviews with a handful of staff members regarding how we prepare students for college in a rural setting.
- District announcements are now being posted on the school website daily. Check frequently to see all the upcoming events occurring at FCS.
- This past summer 65 youth across Allegany County participated in the Allegany County Summer Youth Employment program. These youth were employed in over 29 worksites in Allegany County, including Fillmore Central School. Each student earned an average of \$1,344. Most of the money was spend in the local economy at local businesses or placed in savings.
- A drawing for the base of the new class gift Eagle Statue was presented and reviewed. The dimensions have been slightly altered raising the base to 4 ft. The plan is to have construction begin along with the new Capital Project.
- Mr. Root presented a Fall Sports update and a report on all the various activities surrounding Homecoming.

**4. EXECUTIVE SESSION**

- 4.1 Motion Dean, second Roeske for the board to enter into Executive Session at 8:05 pm to discuss a confidential legal matter.

5 Ayes 0 Nay Motion Carried

- 4.2 Motion Hatch, second Dean for the board to move out of Executive Session at 9:26 pm and regular meeting resumed.

5 Ayes 0 Nay Motion Carried

**5. BUSINESS/FINANCE:**

## 5.1 Business Administrator's Report

- Mr. Ricketts provided the monthly treasurer reports and reviewed the August cash summary report. Revenues are expectantly low and will increase next month due to school tax revenue.
- The auditors have finished and will provide a report at the October meeting.
- The Employee Retirement Service (ERS) and Teacher Retirement Service (TRS) budget amounts were above actual payments and realized a savings to the District of \$49,274.

- 5.2 Motion Hatch, second Cronk to approve the Treasurer's Reports for the month of August and to grant the authority to pay the necessary September bills with the Treasurer's Report to be presented at the October Board of Education meeting.

5 Ayes 0 Nay Motion Carried

**6. OTHER ITEMS:** The next regular meeting is rescheduled for October 23, 2014 at 7:00 pm.

**7. CONSENT VOTE:**

- Motion Roeske, second Hatch to approve the minutes of the August 21, 2014 Board of Education meeting.

5 Ayes 0 Nay Motion Carried

**8. APPROVAL OF ADDENDUM:**

8.1 Motion Dean, second Hatch to add addendum 8.2, 8.3 and 8.4 to the agenda of the September 25, 2014 meeting.

5 Ayes 0 Nay Motion Carried

8.2 Motion Hatch, second Dean to accept the following resignation:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Jennifer Stroh	Cleaner	9/24/2014	9/25/2014

5 Ayes 0 Nay Motion Carried

8.3 Motion Cronk, second Roeske to approve the following Substitute Teacher Appointment for 2014-15 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Cassie Buckley	Bachelor	Spanish	All	All

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

8.4 Motion Dean, second Roeske to approve a student to attend the All State Choir Conference in Rochester, NY from December 4-7 and two students to attend the All National Choir Conference in Nashville, Tennessee from October 26-29. All three students had to compete and be selected by judges to earn the honor of being selected to the All State Choir and All National Choir. A staff member will accompany the students on the trip to Nationals. Expenses will be paid by the Music Club and the School District.

5 Ayes 0 Nay Motion Carried

**9. OLD BUSINESS - NONE**

**10. NEW BUSINESS**

10.1 Motion Dean, second Hatch to declare the following equipment surplus and to authorize disposal according to the policies established by the Board:

- 1 – 1995 Jacobsen Turf-cat mower

5 Ayes 0 Nay Motion Carried

10.2 Motion Roeske, second Dean to approve the following resolution:

GENERAL RESOLUTION FOR THE PURPOSE OF  
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY  
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF  
ONTARIO, SENECA, WAYNE AND YATES COUNTIES  
FOR  
Cooperative Electricity Bid WFL 2015-12

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And ...

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-0 ... And ...

WHEREAS, The Board of Education, Fillmore Central School District, Fillmore, New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District, Fillmore, New York State and making recommendations there on ...

THEREFORE.....

BE IT RESOLVED, That The Board of Education, Fillmore Central School District, Fillmore, New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And ...

BE IT FURTHER RESOLVED, That The Board of Education, Fillmore Central School District, Fillmore, New York authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services ... And ...

BE IT FURTHER RESOLVED, That The Board of Education, The Board of Education, Fillmore Central School District, Fillmore, New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Business Manager on behalf of the Fillmore Central School Board of Education, hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

5 Ayes 0 Nay Motion Carried

**11. PERSONNEL**

11.1 Motion Dean, second Hatch to approve the following return to work request:

EMPLOYEE	POSITION	DATE EFFECTIVE	COMMENT
Jessica Chapman	Band Teacher	Retroactive 9/8/2014	No Restrictions

5 Ayes 0 Nay Motion Carried

11.2 Motion Roeske, second Cronk to approve the following resignation:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Jacquelyn Abbott	Food Service	9/4/2014	Retroactive to 9/2/2014

5 Ayes 0 Nay Motion Carried

- 11.3 Motion Dean, second Cronk to approve the following non-instructional substitute appointments for 2014-15 school year:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Stacy Beardsley	Secretary/Aide	9/25/2014
Danielle Burdick	Aide	9/25/2014
Tamika Hinckley	Aide/Cafeteria	9/25/2014
Danielle Mason	Aide	9/25/2014
Monica Murphy	Any	9/25/2014

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.4 Motion Hatch, second Roeske to approve the following substitute teacher appointments for 2014-15 school year:

<b>NAME</b>	<b>DEGREE</b>	<b>CERTIFICATION /Area of Strength</b>	<b>GRADE LEVEL</b>	<b>SUBJECTS</b>
Danielle Burdick	Associates	No Cert. / Math	Any	Any
Danielle Mason	Associates	No Cert. / Early Childhood	Elem	Any
Kristen Riley	Associates	No Cert. / Music	Elem	Any
Amy Wolski	Bachelors	No Cert. /Psych English	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.5 Motion Hatch, second Roeske to approve the following non-instructional appointments:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Debbie Jeffords	Food Service Helper	9/29/14

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

- 12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from August 1, 2014 to September 25, 2014, a motion was made by Dean, second by Hatch to approve said recommendations.

5 Ayes 0 Nay Motion Carried

**13. EXECUTIVE SESSION – NONE**

**14. ADJOURNMENT**

Motion Roeske, second Dean to have the meeting adjourn at 9:52 pm.

5 Ayes 0 Nay Motion Carried

**15. IMPORTANT DATES/INFORMATION**

- Homecoming – Fri. & Sat. September 26<sup>th</sup> & 27<sup>th</sup> – Pep Rally, Grades 7-12, Dance 7-10pm, Soccer Games
- Fire Prevention Week – Wed. October 5<sup>th</sup> – 11<sup>th</sup>
- Open House – Th. October 16<sup>th</sup> Grades Pre-K – 6 are from 6-7:30pm, 7-12 are from 6:30-8:00pm
- Picture Makeup Day – Mon. Oct. 27